# **INCOME-TAX RULES, 1962**

"Form No. 26Q

[See section 193, 194, 194A, 194B, 194BB, 194C, 194D, 194EE, 194F, 194G, 194H, 194I, 194I, 194LA, and rule 31A]

	statement of deduction of tax und			tion 200 of	the Incon	ne-tax Act	in respect o	f payents other	than salary	for the quarter ended
	tember/December/March)  Tax Deduction and  Collection Account	(Financial )	rear)						(d)	Has the statement been this quarter (Yes/No)
	Number (TAN)							ļ		
(b)	Permanent Account Number (PAN) [See Note 1]								(e)	If answer to (d) is "Yes", original statement
(c)	Financial Year								(f)	Type of Deductor (See N
2. Particu	ars of the Deductor									
(a) Name										
(b) If Cent	ral/State Government							-		
	Name (See Note 3)							j		
(a) TAN D	AIN Code of PAO/TO/CDDO									
(d) Addre	egistration No.									
(u) Addre	Flat No.	Г						1		
	Name of the premises/building	ŀ						1		
	Road/Street/Lane	ŀ						1		
	Area/Location	ľ						1		
	Town/City/District	Ī						1		
	State							]		
	PIN Code									
	Telephone No.							1		
	Alternate telephone No. (See No	te 4)								
	Email	ļ.								
	Alternate email (See Note 4)	<u>.</u>						_		
	ars of the person responsible for o	deduction of ta	ax:					7		
(a) Name		Ļ						j		
(b) Addre		г						1		
	Flat No. Name of the premises/building	ŀ								
	Road/Street/Lane	ŀ						1		
	Area/Location	F								
	Town/City/District	ŀ						1		
	State	ŀ						1		
	PIN Code	Ī								
	Telephone No.	ļ						1		
	Alternate telephone No. (See No	te 4)						1		
	Email							]		
	Alternate email (See Note 4)							]		
	Mobile No.		·				·			

(d)	Has the statement been filed earlier for this quarter (Yes/No)	
(e)	If answer to (d) is "Yes", then Token No. of original statement	
(f)	Type of Deductor (See Note 2)	

4. Details of tax deducted and paid to the credit of the Central Government:

SI. No.	Tax	Interest	Fee (See Note 5)	Penalty / Others	deposited as per challan/ Book	-	BSR code/ Receipt Number of Form No. 24G (See Note 8)	Challan Serial No./DDO Serial no. of Form No. 24G (See Note 8)	Date on which amount deposited through challan/ Date of transfer voucher (dd/mm/yyyy) (See Note 8)	Head of Challan (See Note 9)
[401]	[402]	[403]	[404]	[405]	[406]	[407]	[408]	[409]	[410]	[411]
1										
2										
3										

5. Details of amount paid and tax deducted thereon from the deductees (see Annexure)

Verification	
I,, hereby certify that	t all the particulars furnished above are correct and complete.
Place:	Signature of the person responsible for deducting tax at source
Date:	Name and designation of the person resposible for deducting tax at source

#### Notes:

- 1. It is mandatory for non-Government deductors to quote PAN. In case of Government deductors, "PANNOTREQD" should be mentioned.
- 2. Please indicate Government deductor or non-Government deductor.
- 3. In case of Central Government, please mention name of Ministry/Department. In case of State Government, please mention name of the State.
- 4. In alternate telephone number and alternate email, please furnish the telephone number and email of a person who can be contacted in the absence of deductor or person responsible for deduction of tax.
- 5. Fee paid under section 234 E for late filling of TDS statement to be mentioned in separate column of 'Fee' (column 404)
- 6. In column 406, Government DDOs to mention the amount remitted by the PAO/CDDO/DTO. Other deductors to write the exact amount deposited through challan.
- 7. In column 407, Government deductors to write "B" where TDS is remitted to the credit of Central Government through book adjustment. Other deductors to write "C".
- 8. Challan / Transfer Voucher (CIN / BIN) particulars, i.e. 408, 409, 410 should be exactly the same as available at Tax Information Network.
- 9. In column 411, mention minor head as marked on the challan.

### **ANNEXURE: DEDUCTEE WISE BREAK UP OF TDS**

## (Please use separate Annexure for each line-item in Table at SI. No. 04 of main Form 26Q)

Details of amount paid/credited during the quarter ended......... (dd/mm/yyyy) and of tax deducted at source

BSR Code of branch/Receipt Number of Form No. 24G	
Date on which challan deposited/Transfer voucher date (dd/mm/yyyy)	
Challan Serial Number / DDO Serial No. of Form No. 24G	
Amount as per Challan	
Total tax to be allocated among deductees as in the vertical total of Col. 421	
Total interest to be allocated among the deductees mentioned below	

Name of the Deductor	
TAN	

SI. No.	Deductee	Deductee	PAN of	Name of	Section	Date of	Amount	Total tax	Total tax	Date of	Rate at	Reason for	Number of the
	reference	code (01-	the	the	code	payment	paid or	deducted	deposited	deduction(	which	non-	certificate under
	number	Company	deductee	deductee	(See	or credit	credited			dd/mm/yy	deducted	deduction/	section 197 issued by
	provided by	02-Other			Note 7)	(dd/mm/yy				уу)		lower	the Assessing Officer
	the	than				yy)						deduction/	for non-
	deductor, if	company)				337						Higher	deduction/lower
	available	, , , , , , , , , , , , , , , , , , , ,										_	deduction
												Threshold/	
												Transporter/	
												(See notes 1	
												to 6)	
[412]	[413]	[414]	[415]	[416]	[417]	[418]	[419]	[420]	[421]	[422]	[423]	[424]	[425]
1													
2													
3													
Total													

е	er	eri	erifi	erifica	erificati	erificatio	erification

l,	 , hereby certify that all the particulars furnished above are correct and complete.
Place: Date:	 Signature of the person responsible for deducting tax at source Name and designation of the person responsible for deducting tax at source

#### Notes:

- 1. Write "A" if "lower deduction" or "no deduction" is on account of a certificate under section 197.
- 2. Write "B" if no deduction is on account of declaration under section 197A.
- 3. Write "C" if deduction is on higher rate on account of non-furnishing of PAN by the deductee.
- 4. Write "Y" if no deduction is on account of payment below threshold limit specified in the Income-tax Act, 1961.
- 5. Write "T" if no deduction is on account of deductee being transporter. PAN of deductee is mandatory.[section 194C(6)]
- 6. Write "Z" if no deduction is on account of payment being notified under section 197A(1F).
- 7. List of section codes is as under:

Section	Nature of Payment	Section Code
1	2	3
192A	Payment of accum ulate d balance du e to an e mpl oyee	192A
193	Interest on securities	193
194	Dividend	194
194A	Interest other than interest on securities	94A
194B	Winnings from lotteries and crossword puzzles	94B
194BB	Winnings from horse race	4BB
194C	Payment of contractors and sub-contractors	94C
194D	Insurance Commission	94D
194EE	Payments in respect of deposits under National Savings Schemes	4EE
194F	Payments on account of re-purchase of Units by Mutual Funds or UTI	94F
194G	Commission, prize etc., on sale of lottery tickets	94G
194H	Commission or Brokerage	94H
194I (a)	Rent	4IA
194I (b)	Rent	4IB
194J	Fees for Professional or Technical Services	94J
194LA	Payment of Compensation on acquisition of certain immovable property	4LA.";