To
The Sub – Divisional Magistrate …………………………………………………………...

Sub: Prayer for **Permanent Resident of Tripura Certificate (PRTC)**

Sir,
I would like to avail the aforesaid service from your office. Required details are furnished hereunder

### 1. Applicant's Personal Details

| a | Applicant's Salutation * (tick the appropriate) | ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Er. ☐ CA ☐ Dr. ☐ Prof. |
|---|---|---|

| b | Applicant's First Name * | Middle Name | Last Name * |
|---|---|---|---|
| | | | |

| c | Guardian's Salutation * (tick the appropriate) | ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Er. ☐ CA ☐ Dr. ☐ Prof. ☐ Late |
|---|---|---|

| d | Guardian's First Name * | Guardian's Middle Name | Guardian's Last Name * |
|---|---|---|---|
| | | | |

| e | Relation with Guardian * (tick the appropriate) | ☐ Wife ☐ Daughter ☐ Brother-in-Law ☐ Granddaughter | ☐ Spouse ☐ Brother ☐ Sister-in-Law ☐ Grandfather | ☐ Father ☐ Sister ☐ Nephew ☐ Grandmother | ☐ Mother ☐ Father-in-Law ☐ Niece ☐ Daughter-in-Law | ☐ Son ☐ Mother-in-Law ☐ Grandson |
|---|---|---|---|---|---|---|

| f | Applicant's Date of Birth * (dd/mm/yyyy) | | g | Applicant's Gender * (tick the appropriate) | ☐ Male ☐ Female ☐ Transgender |
|---|---|---|---|---|---|

| h | Marital Status * (tick the appropriate) | ☐ Widow / Widower ☐ Married ☐ Single ☐ Divorced | i | Applicant's Caste * (tick the appropriate) | ☐ ST ☐ SC ☐ OBC ☐ Other | j | Applicant's Religion *(tick the appropriate) | ☐ Hinduism ☐ Sikhism ☐ Buddhism ☐ Jainism | ☐ Christianity ☐ Islam ☐ Other |
|---|---|---|---|---|---|---|---|---|---|

| k | Applicant's Qualification * (tick the appropriate) | ☐ Illiterate ☐ Literate (without educational level). ☐ Primary Schooling (I - V) ☐ Secondary Schooling (VI - VIII) ☐ Senior Secondary Schooling (IX - X) ☐ Higher Secondary Schooling (XI - XII) | ☐ Diploma or Equivalent ☐ Graduation or Equivalent ☐ Post-Graduation or Equivalent ☐ Doctoral or Equivalent ☐ Post-Doctoral or Equivalent ☐ Others |
|---|---|---|---|

| l | Applicant's Economic Status * ((tick the appropriate)) | ☐ APL ☐ BPL | m | Applicant's Aadhaar Number | |
|---|---|---|---|---|---|

### 2. Applicant's Address Details

| District * | | Sub Division * | |
|---|---|---|---|

Location Type *   ☐ Block  ☐ Municipal Corporation  ☐ Municipality  ☐ Nagar Panchayat  ☐ ADC

| Name of Block / Municipal Corporation / Municipality / Nagar Panchayat / ADC | |
|---|---|

| Name of Gram Panchayat / Ward / Village Council | |
|---|---|

| Name of Habitation / Area Name / House No | |
|---|---|

| Name of Tehsil | Police Station | Post Office and Pin code * |
|---|---|---|
| | | |

**3. Applicant's Contact Details**

| **a** | Mobile Number * (10 digits only) | | **b** | E-Mail | |
|---|---|---|---|---|---|

**4. Service Specific Information**

**a** Service Output Type *  ☐ Hard Copy  ☐ e Copy

**5. Provide Guardian's Declaration for MINOR APPLICANT** : Annexure I

**6. Provide Attestation Certificate by any Gazetted Officer** : Annexure II

**7. Eligibility**

| | | | |
|---|---|---|---|
| a | Whether Applicant Born in Tripura? * | Yes | No |
| b | Whether Applicant is residing in Tripura continuously for not less than 10 years? * | Yes | No |
| c | Whether Applicant's Parent (s) are residing in Tripura continuously for not less than 10 years?* | Yes | No |
| d | Whether the Applicant's Parent (s) are working in Govt. of Tripura, either in deputation outside the state or in Tripura Bhawans? * | Yes | No |
| e | Whether the Applicant's Parent (s) are working in other State/ Central Govt., or in PSU/ Private organizations outside Tripura/? * | Yes | No |
| f | Whether the Applicant's Parent (s) is holding Citizenship Certificate OR Permanent Resident Certificate of Tripura? * | Yes | No |
| g | Whether Applicant's Spouse is a Permanent Resident of Tripura? * | Yes | No |
| h | Do you want to upload any Other Supporting Document? | Yes | No |

Please provide details for the items you have selected "Yes" –

| | Document Name | Reference No. | Date of Issue | Issued by |
|---|---|---|---|---|
| a | | | | |
| b | | | | |
| c | | | | |
| d | | | | |
| e | | | | |
| f | | | | |
| g | | | | |
| h | | | | |

**8. Applicant's Birth Place details**

District * _____    Sub Division * _____

Location Type *  ☐ Block  ☐ Municipal Corporation  ☐ Municipality  ☐ Nagar Panchayat  ☐ ADC

Name of Block / Municipal Corporation / Municipality / Nagar Panchayat / ADC _____

Name of Gram Panchayat / Ward / Village Council _____

Name of Habitation / Area Name / House No _____

Name of Tehsil _____    Police Station _____    Pin code and Post Office * _____

**9. Declaration**

I do hereby declare that all the details furnished above are true to the best of my knowledge and belief.

Date:

Place:                                                                                           Signature / Thumb Impression

**Annexure I: Guardian's Declaration for MINOR APPLICANT**

**Annexure II : Attestation Certificate by any Gazetted Officer**