## **MANDATE FORM**

## ELECTRONIC CLEARING SERVICE (CREDIT CLEARING) / REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS

DETAIL OF ACCOUNT HOLDER:	
NAME OF ACCOUNT HOLDER	
COMPLETE CONTACT ADDRESS	
Mobile Number / email ID	
BANK ACCOUNT DETAILS	
BANK NAME	
BRANCH NAME WITH COMPLETE	
ADDRESS, TELEPHONE NUMBER &	
E.MAIL	
WHETHER THE BRANCH IS	
COMPUTERISED	
WHETHER THE BRANCH IS RTGS	
ENABLED? IF YES, THEN WHAT IS	
THE BRANCH'S IFSC CODE?	
IS THE BRANCH ALSO NEFT	
ENABLED?	
TYPE OF BANK ACCOUNT	
(SB/CURRENT/CASH CREDIT)	
COMPLETE BANK ACCOUNT	
NUMBER (LATEST)	
MICR CODE OF BANK	
AADHAR NUMBER	
I, hereby, declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.	
DATE:	(Signature of Customer)
Certified that the particulars furnish above are correct as per our records.	
(Bank's stamp)	(Signature of Customer)

- 1. Please attach a photocopy of the cheque along with the verification obtained from bank.
- 2. In case your Bank Branch is presently not "RTGS enabled", then upon its up gradation to RTGS Enabled branch, please submit the information again the above proforma to the Department at the earliest.