



## APPLICATION FORM BIRTH CERTIFICATE LATE ENTRY ORDER

Fields marked with (\*) are mandatory

(Please paste court fee stamp here)

Applied By*			
Father's/Husband's Name*			
Date of Birth/Age*		Mobile No*	Photograph of the child / person ( on whose name Birth Certificate is to be issued)  <b>(This photo is for scanning do not cross sign)</b>
Relation of Applicant with child / person	<input type="checkbox"/> Father	<input type="checkbox"/> Grand Father	
	<input type="checkbox"/> Mother	<input type="checkbox"/> Grand Mother	
Gender*	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender		
Aadhaar No.			
E-mail			
House No / Flat No *		Sector / Village*	
Tehsil / Sub-District*		District*	
State/UT*		Pin Code*	

### Child/ Person Details (on whose name Birth Certificate Late Entry will be Issued) :

Name*		Father's Name*	
Gender*	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender	Mother's Name*	

### Birth Details:

Birth Date*		Order of Birth*	
Birth at*	<input type="checkbox"/> Government Hospital <input type="checkbox"/> PGIMER or Pvt. Hospital <input type="checkbox"/> Home/Other		

### Address of Place of Birth in case of Birth at Hospital:

Hospital Name* ( in case of Hospital)	<input type="checkbox"/> GMCH, Sector 32, Chandigarh	<input type="checkbox"/> GMSH, Sector 16, Chandigarh
	<input type="checkbox"/> Others (Please mention hospital name)	

### Address of Place of Birth and Dai Details in case of Birth at Home/Others:

Complete Address of Birth* (in case of home/others only )			
Dai Name* (in case of home/others only )		Dai Registration No* (in case of home/others only )	

### Self-Undertaking

I.....Son/Daughter of Sh. ....  
aged ..... resident of ....., verify that the above contents and supporting documents are correct to the best of my knowledge and belief and nothing has been concealed therein. I am aware that in case the information furnished above is found to be incorrect, I shall be liable for prosecution under Section 177 & 191 of the Indian Penal Code, which stipulates imprisonment and fine.

Date : ..... Signature : .....

Place: ..... Name : .....

Photograph of the person applying for the certificate **with cross signature**

**\*Without cross signature (half on paper and half on photograph) and signature on undertaking the application will be rejected**

# Check List of Requisite Document Required while Applying

(Please check against the document being provided while applying)

## Applicant has to bring original documents for verification and scanning at Sampark

1	Court fee of 1.25 /-	<input type="checkbox"/>
2	Self-Undertaking Signed	<input type="checkbox"/>
3	Photograph of Applicant	<input type="checkbox"/>
4	Photograph of Child	<input type="checkbox"/>
5	Identity Proof of Applicant	<input type="checkbox"/>
6	Identity Proof of Child	<input type="checkbox"/>
7	Affidavit	<input type="checkbox"/>
8	Immunization Card/Follow up Card of any hospital in Chandigarh (Optional)	<input type="checkbox"/>
9	Documentary Proof of Date of Birth	<input type="checkbox"/>
10	Residence Proof of Child	<input type="checkbox"/>
11	Residence Proof of Parents at time of Birth	<input type="checkbox"/>
12	Current Residence Proof of both the Parents / Applicant	<input type="checkbox"/>

### Check list of Additional Document in case of Birth at Hospital

1	Hospital Report	<input type="checkbox"/>
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### Check list of Additional Document in case of Birth at Home

1	Copy of Dai Registration Certificate attested by Gazetted officer	<input type="checkbox"/>
2	Copy of Dai Residence Proof attested by Gazetted officer	<input type="checkbox"/>
3	Copy of Dai Undertaking attested by Gazetted officer	<input type="checkbox"/>

Date: .....

Signature : .....

Name : .....

### Undertaking from Sampark Operator

It is hereby certified that the original documents as specified in the above checklist have been personally seen by me and the same have been uploaded in the online application

Date: .....

Signature : .....

Name : .....

<p><b>Documentary Proof of Address</b></p> <ul style="list-style-type: none"> <li>● Passport</li> <li>● Telephone (BSNL landline or post-paid mobile bill) on the Name of Applicant</li> <li>● Election Commission Photo ID card</li> <li>● Applicant's current and valid ration card</li> <li>● Aadhaar Card / E-Aadhaar letter issued by government of India.</li> <li>● Registered Rent Agreement (for a period of more than one year)</li> <li>● Photo Passbook of running Bank Account (Scheduled Public Sector Banks and Regional Rural Banks only)</li> <li>● House Allotment Letter</li> <li>● Revenue Record</li> <li>● Registered Sale Deed</li> <li>● Certified Voter List</li> </ul>	<p><b>Documentary Proof of Identity</b></p> <ul style="list-style-type: none"> <li>● Election Commission Photo ID card</li> <li>● Aadhaar Card / E-Aadhaar letter issued by government of India.</li> <li>● Driving License</li> <li>● Passport</li> <li>● Arm's License with Photo Graph</li> <li>● Central Government Health Scheme Card or Ex-servicemen Contributory Health Scheme photo card</li> <li>● Applicant's current and valid ration card with Photograph</li> <li>● Photo identity card issued by the Central Government or a State Government or a Public Sector Undertaking</li> <li>● Pensioner Card having photograph of the applicants</li> <li>● Certificate of identity in original signed by Member of Parliament or Member of Legislative Assembly or a Gazetted Officer containing duly attested photograph</li> <li>● Bank certificate in original on letter head from the branch (along with name and stamp of the issuing officer) containing duly attested photograph and bank account number of the applicant(Scheduled Public Sector Banks and Regional Rural Banks only)</li> </ul>	<p><b>Documentary Proof of Date of Birth</b></p> <ul style="list-style-type: none"> <li>● School leaving certificate / Secondary School leaving certificate/ Certificate of Recognized Boards from the school last attended by the applicant or any other recognized educational institution</li> <li>● Passport</li> <li>● Affidavit sworn before a magistrate stating the date of birth in case of illiterate and Semi-literate(Below Class 5)</li> <li>● Pan Card</li> </ul>
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