



**Signature and photograph of not less than 7(seven) members of  
Executive Committee/Governing Body**

**Annexure II**

<b>Sl.no</b>	<b>Name of Member*</b>	<b>Designation*</b>	<b>Signature*</b>	<b>Photograph to be pasted(passport size)*</b>
1				
2				
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7				

**For Office Use:** Checks before accepting the application

- 1) All mandatory fields are filled in properly
- 2) Signature of applicant & date of submission is mentioned

Verified & Accepted by:

Date:

\_\_\_\_\_

CSC/PFC Token No:

Signature of Receiving Assistant with Date

**Mandatory Enclosures for Registration of Societies Certificate:**

1. Association Constitution:-
  - a) Aims and Objectives Document.
  - b) Procedure of Holding General Meeting and its Powers and Functions.
  - c) Procedure for conducting General Meeting/Executive Committee its Powers and Functions.
  - d) Procedure for Expulsion of the Members of the Association.
  - e) Procedure of Election of the Executive Committee and their terms.
  - f) Any other provisions for the management of the Association.
2. Bank Passbook of the Association (Front Page)
3. NOC from headman/nokma.
4. EPIC of all Members of the Association.
5. Annexure II to be filled and uploaded.

Note: - All enclosures should be self- attested

**GOVERNMENT OF MEGHALAYA**

**Acknowledgement Receipt from PFC/CSC Operator in eDISTRICT MMP**

Service Applied for: Registration of Societies Certificate:

CSC/PFC Token No:

CSC/PFC Location:

Signature of Receiving Person

Date of form submission