

Annexure-III
Application for New Incubator
RKVY-RAFTAAR-Agribusiness Incubator (R-ABI)
under RKVY-RAFTAAR Scheme

1. Executive Summary

2. Name of Host / Promoting Organisation:

Address:

Phone:

E-mail:

Website:

3. Name of the R-ABI:

Address:

Phone:

Email-id:

Website:

4. Name, Designation & contact details of the R-ABI Head:

Address:

Phone:

E-mail:

5. Executive Summary

6. Host Institute Information

- A. Legal Status of the organization (enclose certificate of registration) & whether a National or International organisation
- B. Establishment date & summary of registered Objectives
- C. List of Governing Body / Board of Directors
- D. Areas of activity
- E. List of organizations with which formal MoUs / linkages exist

F. Enclose Annual Audited statement & IT returns for last 3 years

For Academic /Research & Development Institutions

- i. Number and names of academic departments with number of associated faculty in the department.
- ii. Total student strength (separately for UG/PG/Doctorate courses)
- iii. Total number of teaching and research faculty with PhD qualification
- iv. Number of Faculty Research Publications.
- v. Number of Student Research Publications.
- vi. Details of Patents awarded in last 5 years.
- vii. Details of Recognitions & Awards won.

7. Details on the Host Institution's strength and preparedness in hosting R-ABI:

- A. Strength of the Organisation for carrying out the activity
- B. What services do you provide? These may could include:
(seed funding, co-location, structured programme, mentoring, cohort-based entry and exit Professional services, networking events.)
- C. How will you leverage your networks to deliver services and opportunities to incubatees? Provide evidence of linkages, agreements and support from other players in the innovation ecosystem.
- D. Sources of tapping new incubatee entrepreneurs
- E. Financial model of the Incubator for operational sustainability after 2 yrs.
How will you fund ongoing operations after the grant ends?

8. R-ABI Information

A. General:

- i. Built-up area to be made available for R-ABI

Sl. No.	Description	Nos.	Space (sq ft.)
1	Incubation Space (Cubicles)		
2	Co-working Space		
3	Lab facilities/Pilot Plant/Testing Facility, etc.		
4	Conference/Meeting Room		
5	Office Space		
6	Any other facility		
Total			

9. Year-wise work plan for two years (a separate time linked activity chart to be provided along with the detailed work plan).

10. Target milestones (should be projected based on most likely attainable targets).

	Outcome	1st year	2nd Year	Total
1	No. of new ventures to be admitted for incubation			
2	No. of new products/technologies to be developed/innovations to be commercialized			
3	No. of conferences/seminars/ workshops to be organized/			
4	No of service providers linked with the HI			
5	No. of ventures to be graduated from the incubator			
6	Training			
7	Other Value added services to be provided (specify)			

11. Budget

Sl. No.	Item of Expenditure	Amount in ₹ Lakh	
A	Non-Recurring		
	Renovation/furnishing of space for Incubation Cubicles and Spaces / work stations		
a	Interaction Centres/ furniture etc.) excluding the cost of land & building		
b	Thrust Area Equipment (Equipment / / IT systems etc.		
d	Office Equipment including state-of-the art communication network, Video Conferencing Facilities		
e	Contingencies for non-recurring expenditure and other items		
	Total A		
B	Recurring		
1	Manpower* (Core Management Team / Mentors and Tech Support Persons / Business Development Professionals)/ Consultant		
2	Travel		
3	Utility and maintenance		
4	Marketing, networking & publicity		
5	Training Programmes, ADPs, Events, and Seminar, workshops, startup meets, awareness camps etc.		
6	Other Administrative Expenses including consumables, printing, publications, books, journals, etc.		
7	Miscellaneous and Contingencies		
	Total Recurring		
	Total Project cost (A+B)		

12. Revenue generation projections for sustainability of R-ABI

Sl. No.	Means of revenue generation	1st Year	2nd Year	Total
1				
2				
3				
4				
5				
Total				

13. Attach Endorsement from the Head of the Institution as given at Annexure-IV.

14. RC while recommending sanction of grant to a RABI will take into account funding already received by Eligible Incubator from other Ministries and Departments under similar schemes like DST, BIRAC, MSME, NITI Aayog, DBT, NABARD etc., especially (towards capital expenditure)

Name & Signature of the
R-ABI Head (With seal)

Name & Signature of the
Head of the Institute (With Seal)

Date:

Place: