

RECENT
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SIZE
PHOTO

APPLICATION FORMAT FOR OPERATING AGENCY OF JRMB SCHEME

1.	Name of the Applicant Proprietor / CEO / Authorized Representative	
2.	Name of the Agency	
3.	Address of Operating Agency	
4.	Photo ID & Address Proof Document	
5.	Business Regn. documents attached: (Trade License / Company Regn./Society Regn./DIC)	
	(A) Name of the Document	
	(B) Regn. No. & Date	
6.	Area of the JRMB	
	a) Location Map	
	b) Photograph of the site (Both Inside & Outside view i.e. across the Road)	
	c) Copy of Rent Agreement / Sale Deed	
	d) Office accessories - E-marketing modes (Internet), Storage / Inventory.	
7.	PAN Card No. of the Agency	
8.	Telephone No.	
9.	E-mail ID & Website [if any]	
10.	Service / Sale Tax / VAT Regn. & Return	
11.	Income Tax Return	
12.	Annual Report including Audited financial statement (Last 3 years)	
13.	Recommendation of District Magistrate/District Collector [if any]	
14.	Bankers' details (Copy of the Pass book to be attached)	
15.	Documents in support of Work Experience (3 years)	
	(a) Experience in JDP sector:	
	(b) Similar experience certificate with Govt. Organization and amount of grant received	
16.	List of Documents attached	

SL	NAME OF THE DOCUMENT	NO. & DATE	VALIDITY	REMARKS